



**ODISHA STATE ROAD TRANSPORT CORPORATION,  
BHUBANESWAR**

No. 7196(2)/OSRTC/MIS-961/2023

Date. 20/09/2024

**SHORT TENDER CALL NOTICE FOR PROVISION OF 100 MBPS INTERNET LEASE LINE (ILL) CONNECTIVITY FOR HEAD OFFICE, ODISHA STATE ROAD TRANSPORT CORPORATION (OSRTC)**

**1. Instruction to bidders**

**1.1. Schedule of Bidding Process**

S.N	Particulars	Details
1	Publication of Short Call Notice	Dt.20/09/2024
2	Uploading of Notice document in OSRTC website	Dt.20/09/2024
3	Last date for proposal Submission	Dt.05/10/2024 (03:00 PM)
4	Place of submission of proposals:	General Manager (Admin) Odisha State Road Transport Corporation Paribahan Bhavan, Sachivalaya Marg, Unit-II, Bhubaneswar-751001, Odisha
5	Date and time for opening of proposals	Dt.05/10/2024 (03:30 PM)
6	Date and time for Call notice release	Dt.05/10/2024 (04:30 PM)

**1.2. Invitation of bids:**

- 1.2.1. Odisha State Road Transport Corporation (OSRTC) invites responses from agencies / ISPs to supply, install, and commission a 100 Mbps Internet Leased Line (ILL) with Ring Topology Connectivity.
- 1.2.2. Notice documents may be downloaded from the official website: ([www.OSRTC.in](http://www.OSRTC.in) / [www.OSRTC.org](http://www.OSRTC.org))
- 1.2.3. Not more than one bid shall be submitted by one Bidder.
- 1.2.4. This 'Invitation to Bid' is non-transferable under any circumstances.
- 1.2.5. OSRTC reserves the right to reject any or all the Bids in whole or part, prior to the signing of the Contract, without assigning any reasons.

**1.3. General:**

- 1.3.1. While every effort has been made to provide comprehensive and accurate background information and requirements and specifications, agencies / ISPs must form their own conclusions about the solution needed to meet the requirements. Agencies / ISPs may consult their own legal advisers regarding this tender.
- 1.3.2. All information supplied by agencies / ISPs may be treated as contractually binding on the agencies / ISPs, on successful award of the assignment by OSRTC
- 1.3.3. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by the OSRTC.
- 1.3.4. OSRTC may cancel this public procurement at any time prior to a formal written contract being executed by OSRTC

**1.4. Compliant Proposals/ Completeness of Response**

- 1.4.1. Agencies / ISPs are advised to study all instructions, forms, terms, requirements, and other information in this document carefully. Submission of the responses shall be deemed to have been done after careful study and examination of this document with the full understanding of its implications.
- 1.4.2. Failure to comply with the requirements set out in this document may render the Proposal non-compliant and the Proposal may be rejected. Bidders must:
  - i. Include all documentation specified in this document.
  - ii. Follow the format of this document and respond to each element in the order as set out in this document
  - iii. Comply with all requirements as set out within this document.

**2. Tender Fee & EMD**

- a) The bidder shall furnish the Tender fee amounting to Rs.5,000/- (Rupees Five Thousand) only + 18% GST.
- b) The Bidder shall furnish Earnest Money Deposit (EMD) amounting to the Rs. 20,000/- (Excluding GST) (Rupees Twenty Thousand) only
- c) Both the above-mentioned payment should be furnished in the shape of the Banker's cheque/demand draft/ Bank Guarantee to be made from any Nationalized or Scheduled Commercial Bank in favour of Accounts Officer OSRTC, Bhubaneswar & to be addressed in the name of 'OSRTC Security & EMD', 'Account No.38969114960', 'IFSC Code-SBIN0010238'. The format of the Bank Guarantee is annexed in Annexure 'A' for the reference of the bidder.
- d) OSRTC shall not be liable to pay any interest on the Earnest Money Deposit (EMD) so made and the same shall be interest-free. EMD shall be non-transferable. Any Bid not accompanied by the Earnest Money Deposit (EMD) & Tender fee shall be rejected by OSRTC as non-responsive.



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- e) The Earnest Money Deposit (EMD) of the unsuccessful Bidder will be returned by OSRTC, without any interest, within 60 days from the date of opening of the bids.
  - f) Bidder may, by specific instructions in writing to OSRTC, give the details for the name and address of the person in whose favour the said demand draft shall be drawn up by OSRTC for refund, failing which it shall be drawn in the name of the Bidder.
  - g) The successful Bidder's Earnest Money Deposit (EMD) will be kept with OSRTC as a Security deposit and the same will be returned to the bidder after the contract period.
  - h) OSRTC shall be entitled to forfeit it and appropriate the Earnest Money Deposit (EMD) as mutually agreed genuine pre-estimated compensation/ Damages to OSRTC in any of the events specified in. The Bidder, by submitting its Bid pursuant to this tender notice, shall be deemed to have acknowledged and confirmed that OSRTC will not suffer loss and damage on account of withdrawal of its Bid or for any other default by the Bidder during the Bid validity period.
  - i) The Earnest Money Deposit (EMD) shall be forfeited and appropriated by OSRTC as mutually agreed genuine pre-estimated compensation and Damages payable to OSRTC for, inter alia, time, cost, and effort of OSRTC without prejudice to any other right or remedy that may be available to OSRTC hereunder or otherwise, under the following conditions:
    - i. If a Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice as specified in this tender.
    - ii. If a Bidder withdraws its Bid during the period of Bid validity as specified in this tender and as extended by the Bidder from time to time.
    - iii. In the case of a successful Bidder, failing within the specified time limit:
      - ❖ to sign the Agreement and/or
      - ❖ to furnish the Performance Bank Guarantee or the Security Amount within the period prescribed in the LoA;
      - ❖ In case the successful Bidder, having signed the LoA, commits any breach thereof prior to furnishing the Performance Bank Guarantee.

### **3. Criteria for evaluation:**

#### **3.1. Pre-qualification criteria**

All bids will primarily be evaluated based on Prequalification Criteria- Cum-Technical Bid. The Committee will carry out a detailed evaluation of the Proposals. Only those bidders who qualify all Prequalification & Technical criteria are eligible for Financial Bid.

SL	Basic Requirement	Specific Requirements	Documents Required
1.	Legal Entity	<ul style="list-style-type: none"> <li>The bidder must be a Company registered under the Companies Act, 1956/2013 or Partnership Act 1952 or Limited Liability Partnership Act 2008.</li> <li>The bidder must have been in operation for a period of at least 10 (ten) years as on 31st March 2024.</li> <li>Bidder shall have valid registration with: GST &amp; PAN</li> </ul>	<ul style="list-style-type: none"> <li>Certificate of incorporation</li> <li>Registration Certificates,</li> <li>PAN copy &amp; other necessary supporting documents</li> </ul>
2.	Local Presence	The bidder must have local office in Odisha.	Valid Address Proof (Copy of Telephone Bill/ Electricity Bill/ Rent Agreement etc.)
3.	Turnover	The bidder should have an average annual turnover of ₹50 Lakhs from the ISP/Telecom business during the last 3 financial years (2021-22, 2022-23 & 2023-24).	Copies of CA certificate certifying that the bidder must have an average annual turnover.
4.	1.NLD, 2. UASL 3.Class A - ISP	<ul style="list-style-type: none"> <li>The TSP/ISP should have OWN NLD (National Long Distance) backbone and UASL(Category-A) Licenses from the Government of India (DOT) &amp; Basic Service Operator License.</li> <li>The bidder should have a Class-A ISP license and should be valid for a minimum of 2 years.</li> </ul>	Attach copy of the valid licenses
5.	International Gateway & Undersea Cable Landing Stations	The ISP should have own managed international gateways and undersea cable landing stations (CLS) License from the Government of India.	Attach copy of the valid License.
6.	Blacklisting	The bidder must not be under-blacklisted by any Department of the Government of Odisha or the Government of India. The bidder must also disclose full details of any blacklisting by Central or State	A Self-certified letter by an authorized signatory. (Clause-6.2)



SL	Basic Requirement	Specific Requirements	Documents Required
		PSUs/Undertakings/Autonomous Organizations or under a declaration of ineligibility for corrupt or fraudulent practices in last two years 'as on' 31/03/2024.	
7.	IPV6 Compliant equipment	The Agency/ISP should provide all the IPv6-compliant equipment	Undertaking by ISP
8.	Experience	The ISP must have executed at least two ILL (1:1) connectivity to Government offices/PSU located at 10 different districts within Odisha.	Work Order/ Proof of executed order with location details.
9.	Fees	The Bidder must have furnished the document fee of ₹5,000 (including +18% GST) (Rupees Five Thousand Only).	Demand Draft
10.	EMD	EMD of ₹20,000/- (Rupees Twenty Thousand only)	Demand Draft
11.	NOC	Bidder should have fully functional 24x7x365 NOC or manage in shared mode to provide support as on 31st March 2024.	Undertaking on Letterhead

### 3.2. Technical-qualification criteria

The Proposal evaluation committee will evaluate the proposals submitted by the bidders with detailed scrutiny. During the evaluation of proposals, OSRTC may, at its discretion, ask the bidders for clarification of their Technical Proposals. Only those proposals meeting the above qualification criteria will be evaluated as per the criteria mentioned below:

- 3.2.1. The Agency / ISPs must furnish the documentation on the communication path of the connectivity to be provided (as per scope) in the technical bid which will be evaluated by the committee. (Ring Topology)
- 3.2.2. If Technical documentation submitted by the bidder complies to the requirement, that bidder will be declared as technically qualified.
- 3.2.3. The commercial bids of only the technically qualified bidders will be opened for further processing.

### 3.3. Commercial-bid evaluation

- 3.3.1. The Financial Bids of PQ and technically qualified bidders will be opened.
- 3.3.2. The offset price of this project should be under INR 4,00,000/- (Rupees Four Lakh Only) (Excluding GST).
- 3.3.3. The Bidder, who submits the lowest Commercial bid (Grand Total), shall be considered as the L1 bidder
- 3.3.4. Only fixed-price financial bids indicating total prices for all the deliverables and services specified in this bid document will be considered.

## 4. Scope of Work

The purpose is to establish and maintain the Connectivity Services at the Head Office, Odisha State Road Transport Corporation (OSRTC), Bhubaneswar.

### 4.1. Services:

- 4.1.1. 100 Mbps Internet Leased Line (1:1) with Ring Topology. (1500 Nos. of users)
- 4.1.2. OSRTC has Active LAN equipment (such as UTM, Router, Switch etc.). Accordingly, the bidder must study the requirement and make a connectivity/integration plan; and take all the responsibility to make the connectivity through. Any other hardware required for the commission of connectivity is the bidders' responsibility.
- 4.1.3. Support & Maintenance (O&M) for the contracted period from the date of commission.

### 4.2. Detailed Scope of Work

The detailed scope of the work of ISP includes the following activities:

- 4.2.1. The agency / Internet Service Provider shall provide Internet leased line connectivity of 100 Mbps symmetric bandwidth without any compression factor (Full Duplex, fully dedicated (1:1), unshared, and uncompressed) through OFC media with Ring Topology.
- 4.2.2. OSRTC may extend the tenure based on the performance of the Agency / ISP.
- 4.2.3. Redundant Path (Ring Topology): The agency / Service provider needs to ensure operational uplink on both paths of the Ring all the time. Random checking of the Ring path will be scheduled, with prior intimation to the service provider, to evaluate the response time for attending to the faults and both paths will be checked after that, in case of failure/ non-operational of any path in the ring the link will be treated as down till the path is restored.
- 4.2.4. 100 Mbps Connectivity interface would be an Ethernet and the equipment (The terminal equipment for providing connectivity) required in establishing that connectivity is the Bidder's responsibility including necessary warranty/AMC of the devices as per requirement to maintain the uptime.
- 4.2.5. Maintenance support service (24 hours and 7 days a week) for Bandwidth and supplied equipment.
- 4.2.6. Complete set-up documentation giving details of the network diagrams.



- 4.2.7. Agency / ISP should provide a minimum subnet of 16 Public IP addresses including Reverse Lookups configured at these IPs without extra cost.
- 4.2.8. Packet Losses: Less than 1% (Average over 1000 ping)
- 4.2.9. Network Availability: More than 99.90 % per quarter.
- 4.2.10. Latency < 60 Millisecond during peak traffic hours
- 4.2.11. Reports for performance, monitoring /usage to be submitted by the agency / ISP on quarterly basis or as per the requirement of OSRTC.
- 4.2.12. 99.5% Uptime shall be calculated as,  
$$[(\text{Total Time in a quarter}) - (\text{Down Time in a quarter}) / (\text{Total Time in a quarter})] \times 100.$$
  
A deduction in payment will be made for downtime in the quarterly bills raised by the Agency / Internet Service Provider (ISP).
- 4.2.13. The bidder will be responsible for undertaking any civil/electrical work etc., involved from commissioning to the completion of the project, at his cost.
- 4.2.14. ISP/Bidder should have obtained all necessary rights-of-way and permits for the construction of pathways and installation of telecommunications cabling necessary to implement the proposed solution.
- 4.2.15. Bidder should have a fully functional 24x7x365 Centralized Customer Service Centre/NOC. ISP should have its own manpower & technical team for support in Bhubaneswar for O&M for any downtime. (Share the telephone numbers and service escalation matrix with the registered local office address, email id, and phone numbers).
- 4.2.16. Agency / ISP should have complete responsibility for data security for the services provided by them.
- 4.2.17. The agency / ISP should provide an escalation matrix to the OSRTC which should include a state-level coordinator.
- 4.2.18. In case of connectivity failure even in the night hours, the bidder should take immediate steps to restore the connectivity.
- 4.2.19. The agency / ISP should provide all the IPv6-compliant equipment.
- 4.2.20. The Agency / ISP shall provide a Network Management System (NMS) or equivalent at all Institute sides or through the ISP portal and a real-time basis report for Mean Time to Repair (MTTR), Packet loss, and Link failover will be calculated from this NMS.
- 4.2.21. In case of the above parameters going out of specification, OSRTC will be compensated adequately in respect of the extended time for the loss of hours in service. Also, if services are not found satisfactory, OSRTC reserves the right to cancel the contract with –one-month notice.
- 4.2.22. Monthly Preventive maintenance of supplied equipment/connectivity should be performed by the agency / ISP and log reports should be maintained by both the agency / ISP and the end user.

## 5. Project Timeline & SLA

The agency / ISP must establish the connectivity within 15 days from receiving the work order. Post Implementation Support would be provided for contracted period after commissioning. In the event



of delay in the execution of work, specified in this Contract/furnishing of deliverables, the Implementation Agency/ISP shall be liable to a penalty of @0.25% of the value of the work order, for every week of delay up to a maximum of 10%, after which OSRTC shall be at liberty to cancel the award. For the purpose of this clause, part of a week shall be considered to be a full week. The penalty will not be applicable if the delay is not attributable to the bidder. However, in such cases, the bidder must communicate in writing the reason for the delay. The decision of the OSRTC in this matter is final.

Sl#	Service Requirement	Timeline	Penalty
1	Establishment of connectivity: • 100 Mbps (1:1) Internet Leased Line with Ring Architecture.	Within 15 Days after issuance of the PO	@0.5% of the value of the work order(component-wise), for every week of delay up to a maximum of 10%
2	<b>Post Implementation support</b>		
2.1	<b>100 Mbps (1:1) Internet Leased Line with Ring Architecture</b>		
	Link Availability (Quarterly basis)		Penalty
I.	100% to 99.50%		NIL
II.	Below 99.5%-Up to 95%		5% of quarterly lease charges
III.	Below 95%		10% of quarterly lease charges
IV.	Mean Time to Repair		Less than 4 hours

The agency / ISP should proactively monitor the downtime status and advise OSRTC. The downtime meter is supposed to have commenced from the time it is discovered/reported either by the agency / ISP or from the time raised by OSRTC, whichever earlier.

Penalties, if any, shall be calculated quarterly and recovered from payments to be made at the end of every quarter. The invoice amounts raised every quarter should have a provision for the deduction of penalties as calculated by the agency / ISP, and only net amounts should be claimed for payment.

**\* Total contract hours in a quarter=24\*7\*90 hours.**

Exceptions:

- Scheduled downtime mutually agreed shall be excluded from the calculation of uptime.
- Downtime due to force majeure shall be excluded from the calculation of uptime.
- Any downtime other than that mentioned in items as above but mutually agreed by the agency / ISP and OSRTC may be excluded for calculation of uptime. However, the decision of the OSRTC regarding such exclusion shall be final and binding on the TSP.
- The above penalty will be imposed on the respective payment milestones and the maximum penalty capping is 10% of the amount due for the respective payment milestone.

**6. Payment Terms**

SL	Category	Payment Terms
1	Establishment of connectivity	100% after getting the commissioning report.



SL	Category	Payment Terms
2	Yearly Recurring Cost	100% To be paid quarterly at end of each quarter after submission of necessary reports.

In addition, the following would be considered before the release of payment:

- 6.1.1. Penalties and deductions as defined in the Scope of work, if any applicable.
- 6.1.2. All payments shall be made in Indian Rupees.
- 6.1.3. In case of any critical OSRTC Audit finding, OSRTC shall have right to withhold 10% of the quarterly applicable payment till such time the Agency rectifies the issue and informs the same to OSRTC. OSRTC shall release the withheld payment with the next payment, after rectification of the issue.
- 6.1.4. In the event of any wrong payment to the Agency / ISP, the difference shall be adjusted in the subsequent payments.
- 6.1.5. In case of early termination of the contract, the payment shall be made to the Agency / ISP as mentioned here with:

Assessment would be made about work done from the previous payment period, for which the payment is made or to be made till the date of the termination. The ISP shall provide the details of the output/services performed during this period with supporting documents. Based on such details, the payment shall be calculated based on the specified rate/s and applicable SLAs.

Payment shall be made after considering the Penalties and deductions as defined in the Scope of work if any applicable.

## 7. Appointment of ISP

### 7.1. Award Criteria

OSRTC will award the Contract to the successful Agency / ISPs whose proposal is determined to be substantially responsive as per the process outlined above.

### 7.2. Right to Accept Any Proposal and To Reject Any or All Proposal(s)

OSRTC reserves the right to accept or reject any proposal, and to annul the tendering process / Public procurement process and reject all proposals at any time prior to the award of the contract, without thereby incurring any liability to the affected Agency / ISP or any obligation to inform the affected ISP or ISPs of the grounds for OSRTC action.

### 7.3. Signing of Contract

After OSRTC notifies the successful bidders that its proposal has been accepted, OSRTC shall issue a purchase order and enter a contract with the successful bidders considering the relevant clauses, the proposal of the bidder in addition to other agreed clauses. Service Agreement (SA) would be signed for the entire project period & value.

## 8. Termination Clause

### 8.1. Right to Terminate the Process

OSRTC reserves the right to cancel the contract placed on the selected bidder and recover expenditure incurred by OSRTC under the following circumstances: -

- 8.1.1. The selected bidder commits a breach of any of the terms and conditions of the bid.
- 8.1.2. The bidder goes into liquidation, voluntarily or otherwise.
- 8.1.3. If the selected bidder fails to complete the assignment as per the timelines prescribed in the Notice and the extension if any allowed, it will be a breach of contract. OSRTC reserves its right to cancel the order in the event of delay and forfeit the bid security as liquidated damages for the delay.
- 8.1.4. In case the selected bidder fails to deliver the quantity as stipulated in the delivery schedule, OSRTC reserves the right to procure the same or similar product from alternate sources at the risk, cost and responsibility of the selected bidder, after 2 weeks of cure period.
- 8.1.5. OSRTC reserves the right to recover any dues payable by the selected Bidder from any amount outstanding to the credit of the selected bidder, including the pending bills and/or invoking the bank guarantee under this contract.

### 8.2. Consequences of Termination

- 8.2.1. In the event of termination of the Contract due to any cause whatsoever, [whether consequent to the stipulated term of the Contract or otherwise, OSRTC shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Vendor shall be obliged to comply with and take all available steps to minimize loss resulting from that termination / breach, and further allow the next successor Vendor to take over the obligations of the erstwhile Vendor in relation to the execution/continued execution of the scope of the Contract. ii. Nothing herein shall restrict the right of OSRTC to invoke securities furnished, enforce the Deed of Indemnity and pursue such other rights and/or remedies that may be available to OSRTC under law or otherwise.
- 8.2.2. The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

### 8.3. Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or OSRTC which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affects the performance of the contract, such as:

- 8.3.1. Natural phenomena, including but not limited to floods, droughts, earthquakes and epidemics



- 8.3.2. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
- 8.3.3. Terrorist attack, public unrest in work area provided either party shall within 10 days from the occurrence of such a cause, notifies the other in writing of such causes. The bidder or OCAC shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond 30 days shall lead to the termination of the contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

#### 8.4. Arbitration Clause

##### 8.4.1. Dispute Resolution:

In the event of any dispute or difference arising out of or in connection with the contract, the parties shall first attempt to resolve the dispute amicably through mutual discussions.

##### 8.4.2. Arbitration Process:

If the dispute cannot be resolved through mutual discussions within 30 days, the dispute shall be referred to arbitration. The arbitration shall be conducted as follows:

- I. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996, and any amendments thereto.
- II. The arbitration shall be conducted by a sole arbitrator appointed by mutual agreement of the parties. If the parties are unable to agree on an arbitrator within 30 days of a request for arbitration, the arbitrator shall be appointed by the High Court of the jurisdiction where OSRTC's Head Office is located i.e. Bhubaneswar.
- III. The arbitration proceedings shall be conducted in Bhubaneswar, Odisha and the language of the arbitration shall be English.

##### 8.4.3. Finality & Bidding Effect:


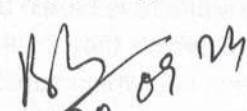
The decision of the arbitrator shall be final and binding on both parties. The costs of arbitration shall be borne by the losing party unless otherwise directed by the arbitrator.

##### 8.4.4. Jurisdiction:

- I. The courts in Bhubaneswar, Odisha shall have exclusive jurisdiction over any matters arising out of or relating to this contract that are not subject to arbitration.
- II. This SLA, along with the exit and arbitration clauses, aims to ensure that the Service Provider meets the required performance standards and outlines the procedures for resolving any disputes or terminating the contract.

Thank you for your interest in participating.

Your Faithfully,

  
  
General Manager (A),  
OSRTC, Bhubaneswar

Memo No. 7197 /OSRTC,

Dt. 20-09-2024

Copy to the Notice Board, OSRTC Hqrs. / Asst. Manager (Operations) OSRTC, Bhubaneswar. Asst. Manager (Operations) is directed to take the necessary action for uploading the tender documents on the OSRTC website www.osrtc.in for wide publication and circulation.

*Bd*  
20 09 24

*AS*  
General Manager (A),  
OSRTC, Bhubaneswar

Memo No. 7198 /OSRTC,

Dt. 20-09-2024

Copy submitted to Steno to General Manager(A)/ FA & CAO/ Additional Secretary (LAccMI)/Additional Secretary (ABS), OSRTC Hqrs., Bhubaneswar for favour of kind information.

*Bd*  
20 09 24

*AS*  
General Manager (A),  
OSRTC, Bhubaneswar

Memo No. 7199 /OSRTC,

Dt. 20-09-2024

Copy submitted to the PS to Chairman-cum-Managing Director, OSRTC for favour of kind information.

*Bd*  
20 09 24

*AS*  
General Manager (A),  
OSRTC, Bhubaneswar



**ANNEXURES: Format for Responses**

**Annexure:1 Cover letter**

(To be submitted on the Letterhead of Bidder)

To

The General Manager (Admin),  
Odisha State Road Transport Corporation,  
Sachivalaya Marg, Unit-2, Ashok Nagar  
Bhubaneswar

**Subject:** Provision of 100 Mbps ILL with Ring Topology Connectivity for OSRTC.

**Ref:** Reference No \_\_\_\_\_

Sir,

I, the undersigned, offer to provide the services for the proposed assignment in respect to your requirement for provision of 100 Mbps ILL with Ring Topology Connectivity for OSRTC. We hereby submit our proposal which includes the pre-qualification proposal, technical proposal and commercial proposal, sealed under separate envelopes. Our proposal will be valid for acceptance up to 180 Days and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

All the information and statements made in our proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. If negotiations are held during the period of validity of the proposal, I undertake to negotiate on the basis of proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.

I have examined all the information as provided in your tender document and offer to undertake the service described in accordance with the conditions and requirements of the selection process. I agree to bear all costs incurred by us in connection with the preparation and submission of this proposal and to bear any further pre-contract costs. In case, any provisions of this Notice/ ToR/Scope including of our technical and financial proposal are found to be deviated, then you shall have rights to reject our proposal. I confirm that, I have the authority to submit the proposal and to clarify any details on its behalf.

I understand you are not bound to accept any proposal you receive.

Yours faithfully,

Authorized Signatory with Date and Seal:

Name:

Title:

Address of Bidder

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**Annexure:2 Compliance Sheet**

SL#	Requirement	Reference & Page #
a.	Legal Entity	
b.	Local Presence	
c.	Turn over	
d.	NLD, UASL License, ISP License	
e.	International Gateway & Undersea Cable Landing	
f.	Blacklisting	
g.	IPV6 Compliant equipment	
h.	Experience	
i.	Tender Fee	
j.	EMD	
k.	NOC Declaration	
l.	Bidder's Authorization Certificate	
m.	Acceptance of Terms & Conditions	

**Annexure:3 Particulars of the Bidder**

SL#	Information	Details
a.	Name and address of the bidding Company	
b.	Incorporation status: Public Ltd / Pvt. Ltd, etc.	
c.	Year of Establishment	
d.	Date of registration	
e.	Name, Address, Email & Mobile# of Contact Person	

**Annexure:4 Compliance sheet for Technical Proposal**

SL#	Requirement	Reference & Page #
a.	Technical documentation- The ISPs have to furnish the documentation on the communication path of the connectivity to be provided (as per scope) in the technical bid which will be evaluated by the committee. (For both paths – Ring Topology)	



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**Annexure:5 Project Citation format**

1.	Project Name:	
2.	Value of Contract/ Work Order (In INR):	
3.	Name of the Client:	
4.	Project Location:	
5.	Contact person of the client with address, phone and e-mail:	
6.	Project Duration:	
7.	Start Date (month/year): Completion Date (month/year):	
8.	Status of assignment: Completed / Ongoing (if it is on-going, level of completion)	
9.	Narrative description of the project with scope:	
10.	List of Services provided by your firm/company:	

**Annexure:6 Self-declaration: Not Blacklisted**

(To be submitted on the Letterhead of Bidder)

To  
The General Manager (Admin),  
Odisha State Road Transport Corporation,  
Sachivalaya Marg, Unit-2, Ashok Nagar  
Bhubaneswar

**Subject:** Provision of 100 Mbps ILL with Ring Topology Connectivity for OSRTC.

**Ref:** Reference No \_\_\_\_\_

Sir,

In response to the tender document for requirement on provision of 100 Mbps ILL with Ring Topology Connectivity for OSRTC, as an owner/ partner/ Director of (organisation name) I/ We hereby declare that presently our Company/ firm is not under declaration of ineligible for corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period, or had work withdrawn, by any State/ Central government/ PSU.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and if any to the extent accepted may be cancelled.

Thanking you,

Signature

(Authorized Signatory)

Seal:

Date:

Place:

Name of the Bidder:



**Annexure:7 Financial bid Covering letter**

(To be submitted on the Letterhead of Bidder)

To  
The General Manager (Admin),  
Odisha State Road Transport Corporation,  
Sachivalaya Marg, Unit-2, Ashok Nagar  
Bhubaneswar

**Subject:** Provision of 100 Mbps ILL with Ring Topology Connectivity for OSRTC.

**Ref:** Reference No \_\_\_\_\_

Sir,

I /We, the undersigned, offer to provide the service as ISP for Provision of 100 Mbps ILL with Ring Topology Connectivity at OSRTC. Our attached Financial Proposal is inclusive of all applicable taxes and duties.

**a. PRICE AND VALIDITY**

All the prices mentioned in our proposal are in accordance with the terms as specified in the tender document. All the prices and other terms and conditions of this Bid are valid for a period of 30 days from the date of opening of the Bid.

We hereby confirm that our prices do not include any taxes and duties.

We understand that the actual payment would be made as per the existing tax rates during the time of payment.

**b. UNIT RATES**

We have indicated in the relevant forms enclosed, the unit rates for the purpose of on account of payment as well as for price adjustment in case of any increase to / decrease from the scope of work under the contract.

**c. PRICING**

We further confirm that the prices stated in our bid are in accordance with your clauses in tender document.

**QUALIFYING DATA**

We confirm having submitted the information as required by you in your tender document. In case you require any other further information/ documentary proof in this regard before/during evaluation of our proposal, we agree to furnish the same in time to your satisfaction.

**d. BID PRICE**

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We declare that our Bid Price is for the entire scope of the work as specified in the <Refer Section No.>. These prices are indicated Commercial Bid attached with our bid as part of the selection procedure. In case there is substantial difference between the component wise price approved by OSRTC and the price quoted by the bidder, OSRTC will have the rights to ask the bidder to realign their cost without impacting the total bid price. We hereby agree to submit our offer accordingly.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e., [Date].

We understand you are not bound to accept any Proposal you receive.

We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the tender document is true and correct to the best of our knowledge and belief.

We understand that our proposal is binding on us and that you are not bound to accept as you receive.

Thanking you,

Signature

(Authorized Signatory)

Seal:

Date:

Place:

Name of the Bidder:



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Annexure:8 Financial bid in Indian Rupees

Commercial Bid: Internet Leased Line (ILL) Connectivity				
Sl#	Particulars	Qty	Unit Cost (Excl. GST)	Total Cost (Excl. GST)
A	Cost for 100 Mbps connectivity at OSRTC			
1	Installation Cost (One Time): One 100 Mbps (1:1) Internet Leased Line with Ring Architecture	1		₹ 0.00
2	Annual Recurring cost if any	1		₹ 0.00
3	Other Costs (if any)	1		₹ 0.00
<b>Total Cost</b>				₹ 0.00
<b>Total Cost including taxes</b>				₹ 0.00
<b>(In words)</b>				

**Note:**

- The bidder who will be quoted lowest grand total will be marked as L1.
- Prices shall be quoted inclusive of all taxes, duties, freight and forwarding and cost of labour for installation.

Errors & Rectification: Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail"

Thanking you,

Signature

(Authorized Signatory)

Seal:

Date:

Place:

Name of the Bidder: